Florida Department of Agriculture and Consumer Services
Division of Animal Industry
Bureau of Animal Disease Control

PERMIT REQUIREMENTS FOR PRIVATE LABORATORY TO CONDUCT EQUINE INFECTIOUS ANEMIA (EIA) TESTS

Section 585.671, Florida Statutes
Rule 5C-18.003, Florida Administrative Code

Please respond to:

Equine Programs Office
Division of Animal Industry
407 South Calhoun Street
Tallahassee, Florida 32399-0800
Phone: (850) 410-0900
EquinePrograms@FDACS.gov

www.FDACS.gov/AI

NICOLE "NIKKI" FRIED
COMMISSIONER

NOTE: All documents and attachments submitted with this request are subject to public review pursuant to Chapter 119, Florida Statutes.

Laboratory Name _____

Address _____

Name of Person that Accompanied Inspector _____

Inspected By _____ **Title** _____

Address _____

The Florida Department of Agriculture and Consumer Services has specific requirements for approval of the laboratory. A laboratory must have a permit from the Florida Department of Agriculture and Consumer Services to conduct Equine Infectious Anemia tests (See Chapter 5C-18.003). Prior to the recommendation by the Florida Department of Agriculture and Consumer Services to issue the permit, the following requirements must be completed.

☐ USDA APPROVAL. The laboratory must meet all requirements as provided in USDA VS Guidance Document 15201.1 (2019) and must be approved by United States Department of Agriculture.

☐ SUCCESSFUL TRAINING OF INDIVIDUAL AT NATIONAL VETERINARY SERVICES LABORATORY.

☐ TEST CHECK PROFICIENCY RESULTS. The laboratory will certify to the Department that it will forward a copy of all test check proficiency results performed in accordance with 9 CFR 75.4(c) within 72 hours after they are received by the laboratory.

☐ CERTIFICATION TO COMPLY. The applicant for the permit must certify in writing that the laboratory will comply with all provisions of 5C-18.003, Florida Administrative Code, Equine Infectious Anemia.

PROCEDURES FOR IDENTIFYING EIA TEST SAMPLES (Rule 5C-18.003, F.A.C.)

Receiving Samples

	YES	NO
The laboratory must confirm that all EIA test samples received are accompanied by VS Form 10-11 (Dec 2020), or approved electronic submission form, which meet the following requirements:		
1. All VS Forms 10-11 (Dec 2020) or approved electronic submission forms, are reviewed by the laboratory staff to assure that they are complete and accurate.	☐	☐
2. Information needed on incomplete VS Forms 10-11 (Dec 2020), or approved electronic submission forms, must be obtained from the submitting Accredited USDA Category II veterinarian before the samples may be tested; and	☐	☐
3. The laboratory must confirm that the veterinarian who signed the VS Forms 10-11 (Dec 2020), or approved electronic submission form, is an Accredited USDA Category II veterinarian in the state where the blood sample was taken.	☐	☐

Laboratory Identification Samples

All samples must be identified by the receiving laboratory by a unique accession number with the format of YY-X00000, where:		
1. YY corresponds to the last two digits of the current year.	☐	☐

2. X is unique letter assigned by the Department to the laboratory for identification of the laboratory; and	☐	☐
3. 00000 represents a consecutive numbers for tests conducted by that laboratory, beginning with 00001 on January 1 of each year.	☐	☐

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Laboratory Records, Record Keeping.	**YES**	**NO**
The laboratory must maintain a daily log, which records the following test sample information:		
1. Date of receipt of test sample;	☐	☐
2. The assigned accession number;	☐	☐
3. Name of the Accredited USDA Category II veterinarian who submitted the sample;	☐	☐
4. Name of the owner of the horse;	☐	☐
5. The specific test used;	☐	☐
6. The test result;	☐	☐
7. The date that the report of the EIA test was provided to the submitting veterinarian; and	☐	☐
8. For all non-negative tests, the name of the contact person in the department and the date that the report of the non-negative EIA test was made to him/her.	☐	☐
Daily logs for the current year and three preceding years must be available for immediate reference of inspection by representatives of the Department and of USDA.		

Report of Test (s) (Rule 5C-18.004, F.A.C.)	**YES**	**NO**
1. Test Report Results of all EIA tests will be reported on VS Form 10-11 (Dec 2020), or approved electronic form. No other means of reporting is allowed.	☐	☐
(a) The individual who certifies a report of an EIA test must be the authorized laboratory representative approved by USDA. The certification must be by full signature; initials are not acceptable.	☐	☐
(b) The laboratory will send the carbon copies of the completed VS Form 10-11 (Dec 2020) to the submitting veterinarian. This is not a requirement when posting results to an approved electronic EIA form.	☐	☐
The laboratory should e-mail or fax a monthly report of the number of EIA tests completed on Florida horses to the State Veterinarians Office by the 10th of the following month. See *EIA Samples Processed,* FDACS Form 09266.	☐	☐
(c) The submitting veterinarian may submit written permission with the sample that the owner may pick up the owner's original carbon copy of the report of an EIA test after the laboratory completes the requirements of 5C-18.004(1)(a) and (b) and (c).	☐	☐
2. Non-Negative EIA Tests. (a) All non-negative EIA tests must be confirmed by use of the Agar Gel Immuno-Diffusion (AGID) test at the USDA, National Veerianry Services Labratory.	☐	☐

(b) All reports of non-negative EIA tests must be provided to the Department by telephone or email immediately after completion of the test. If the results were obtained outside of the Department's normal business business hours, they must be reported not later than 9:00 a.m. on the next business day. The following information is required with this report:	☐	☐

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	YES	NO
1. The accession number;	☐	☐
2. The owner's name and address;	☐	☐
3. The name and complete description of the animal;	☐	☐
4. The location of the animal; and	☐	☐
5. The name of the veterinarian who submitted the sample	☐	☐
(c) Sera from non-negative EIA test samples must be retained for two years. The samples must be identified and must be stored in a frozen state.	☐	☐

STATEMENT OF CERTIFICATION OF COMPLIANCE

I, _____, as representative of the laboratory requesting approval to conduct Equine Infectious Anemia (EIA) tests, hereby certify that the laboratory will comply with provisions of Rule Chapter 5C-18.003, Florida Administrative Code.

_____ _____

Signature of Certifying Laboratory Representative | Date